

**Centre for Distance and Online Education (Formerly ICDEOL),  
Himachal Pradesh University, Summer Hill Shimla-05  
“Academic Session 2025-2026”**

**Dated: 20<sup>th</sup> September, 2025**

**Counseling Schedule for MBA**

Please read following instruction/information carefully, so that there is no problem on the day of counseling and to avoid any inconvenience -:

- The candidates must bring printout of **“Online Application Form” Original Marks Sheet/Consolidated Marks Sheet of Class 10<sup>th</sup>, 12<sup>th</sup>, Graduation, SC/ST/PH Certificate (in case of Reserve Category), and other required documents (if any) along with one set of photocopy** and one passport size photograph at the time of counselling.
- No TA/DA will be paid for attending the Counseling.
- Admission on to MBA shall be open to the any Bachelor's degree holders of an University established under the law in India, with at least 50% marks (45% marks in the case of Scheduled Caste/Scheduled Tribe candidates)
- 120 points Reservation Roaster (**Gen, SC, ST, PH, EWS**) of Himachal Pradesh University is being followed for the admissions to MBA course. The reservation will be given to H.P. Domicile Candidates only.
- The candidates, who will get admission to MBA Course, have to deposit the requisite fee (**Rs. 18300/- Each semester** H.P. University mentioned in the prospectus at page No.50. Semester fee through Debit/Card Credit/Card Net-Banking) after confirmation of their admission on the day of counselling. **No extra time will be given to deposit the fee.**
- The candidates who are unable to attend their counselling may authorize the other individual or their relatives for attending the counseling along with all original necessary documents, and authority letter.
- Mere calling for personal Counseling will not entitle a candidate for admission to MBA course. The personal Counseling is organized to verify the original documents so as to ensure the eligibility of the candidates strictly as per H.P. University norms.
- Admission of a student can be cancelled at any time/stage, if it is found that he/she has furnished incorrect information or has suppressed facts to secure admission.
- Candidates are also directed to bring CGPA conversion formula of their respective University from where they have obtained the Graduation Degree.

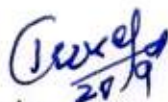
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The Detail of Counseling is given below -

Sr. No.	Date & Time	% age in Graduation	Category	Venue
1.	27-09-2025 10.30 A.M. onwards (1 <sup>st</sup> Round Counseling)	All Candidates	All Categories (including General and all reserve Categories)	Ground Floor, CDOE Building, H.P. University, Summer Hill Shimla-5
	08-10-2025 10.30 A.M. onwards (2 <sup>nd</sup> Round Counseling)	All Candidates	All Categories (including General and all reserve Categories)	Ground Floor, CDOE Building, H.P. University, Summer Hill Shimla-5

Note: -

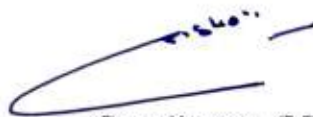
- 1) Candidates are advised to attend the counseling as per above mentioned schedule. The candidates who fail to attend the counseling on the scheduled date of their respective category will not be entertained next day.
- 2) *The candidates who have passed their degrees from other Universities through Distance mode must submit the Territorial Jurisdiction Certificate at the time of Counseling. If, any candidate is not able to produce this certificate at the time of counseling he or she will not be entertained.*

  
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Director

CDOE , H.P. University

Date:- 20-09.2025



Coordinator (MBA)